

**Rolling Valley Section 8-D  
HOA Quarterly Board Meeting  
Tuesday, 5 Apr 2016**

**Minutes**

**Location:** Jeff Lins' Home

**Board Members Present**

Jeffrey Lins –President	Jonathan Clough – Vice President
John Foley – Treasurer	Michael Graves
Thomas Blume – Member & WKCA President	Dennis Kurre
Christel Schaefers	George Waked

**Call to Order:** HOA President Jeff Lins called the meeting to order at 7:07 PM.

**Treasurer's Report:**

HOA Treasurer John Foley reviewed the current budget report and checking account activity spreadsheets, noting that there is very limited income this year as a result of the dues waiver and that several expense categories were elevated. The budget report indicated Actual Income of just \$50.00 vs. a \$5,830.00 Budget and Actual Expenses of \$2,874.07 vs. a Budget of \$5,830.00. P.O Box, grass cutting, and web site expenses had increased from previous years, and John suggested the Board consider alternative web hosting services. Mike Graves indicated he was planning to research some options. **(Action Item)**. Tom Blume noted that the WKCA was also interested in some web hosting alternatives as well and suggested that perhaps a “2 for 1” deal might be possible. The total reserves to date were \$14,099.55.

**Old Business:**

- **New Secretary:** Jeff Lins addressed the question of the vacant Board Secretary question, highlighting the fact that a couple HOA packet requests had been missed. Not all members were receiving the email notices from the website, which exacerbated the problem. Mike Graves indicated he was attempting to resolve the issue and had gotten the login to the site from Bob Hinson. **(Action Item)** Jeff Lins attempted to solicit volunteers for the job, and ultimately several members agreed to distribute the duties amongst them: Mike Graves agreed to handle the HOA packet administration, Jonathan Clough agreed to prepare

minutes, and Jeff Lins, Mike Graves and Dennis Kurre agreed to team up to stuff envelopes when letters needed to go out.

- No Dumping Signs: In response to complaints voiced at the November annual Board meeting about neighbors dumping yard waste in the common areas, Mike Graves drafted up a proposed sign and got a cost estimate (\$23 per sign, not including posts). The Board discussed whether or not to purchase 2-3 signs, primarily for the Tot Lot area where dumping had been reported. Christel Schaefers voiced opposition to the idea after walking through the area in question and not observing any major evidence of dumping. Other members believed signs would represent a good faith effort to address the concerns and provide a basis for further action if dumping were still observed. Jeff Lins decided to pursue purchasing the signs. **(Action Item)**
- Fence Between HOA homes and Orange Hunt townhouses: In light of no further feedback on the matter from the Lakewood Hills HOA, the board agreed to close this matter.
- Maintenance of the HOA Website: Mike Graves indicated he was continuing to research options for website maintenance, as noted above in the Treasurer's Report section.

### **New Business:**

- Financing dumpster rental for WKCA Spring Clean-Up Day: Given that this funding was already included in the 2016 budget, the Board agreed to finance \$450 for the dumpster rental for Saturday 16 April 2016. The dumpster will be located on Spur Road, near Huntsman Blvd, and the WKCA will man the event. Tom Blume noted that Fairfax County had scheduled a large item pick-up and shredding event for Saturday 28 May at the Orange Hunt Elementary School parking lot.
- Disposition of cut trees left in the common area: The resident of 8900 Grass Valley Court recently felled multiple large trees in the common area near the Tot Lot, without first seeking HOA permission, in violation of the bylaws, and then proceeded to cut the tree up into small sections, in violation of Fairfax County policy for common areas. The result is an eyesore in the common area. During previous HOA-funded tree-clearing operations, this same resident was not responsive to attempts to coordinate with them for trees to be felled near their property line. The Board noted that if this resident had brought their concerns to the Board, we could have included the tree in question in the next round of tree

cutting. In order to abide by the bylaws, the Board agreed that a letter should be sent to the resident noting these discrepancies and voicing the expectation that the situation be remedied – either by removal of the felled tree sections or facilitating the collection and removal of the sections by neighbors for firewood.

**(Action Item)**

- Huntsman Blvd Crossing at Orange Hunt Elementary School: A WKCA member recently voiced concerns to Tom Blume about speeding traffic near the secondary crosswalk on Huntsman Blvd into the OHES grounds (see Figure 1). Tom noted that this issue has been raised several times in the past and few, if any, viable options had been found that a plurality of residents found acceptable. A traffic calming petition to VDOT had been explored, but residents were not enamored with the fact that VDOT would select the traffic calming solution without first coordinating with the neighborhood. Additionally, since no homes directly face this portion of Huntsman Blvd, a calming petition is not authorized. George Waked noted that the Springfield district FCPD is already saturated with demands and typically does not have manpower or funding to place a consistent presence at this location. George suggested that the Board raise the matter with the OHES principal since schools can subsidize police presence. Tom Blume agreed to pursue this option, and George volunteered to informally raise the subject to the FCPD Springfield district supervisor to determine if there are options that the FCPD would recommend. **(Action Item)**

Figure 1: Huntsman Blvd Crossings

Primary crossing with guard

Secondary crossing (no guard)

No homes with frontage along this section of Huntsman



- Finally, Mike Graves requested and received Board approval to fell a couple small and sagging trees in the common area near his and Jonathan Clough's home.

The meeting adjourned at 8:03 pm.

**Action Items Summary:**

- Research alternative web-hosting services for the HOA website to identify options that might prove more cost-effective and easy to use. Attempt to get a deal to support the WKCA site as well. (Mike Graves)
- Purchase 3 "No Dumping Signs" (John Foley and Mike Graves)
- Draft a letter to the residents at 8900 Grass Valley Court about their violations of the HOA bylaws and County policy in felling a large tree in the common area. (Jeff Lins)
- Contact the OHES principal about the Huntsman Blvd crossing issue and determine if the school would consider funding periodic law enforcement presence in light of the concerns voiced by parents. (Tom Blume)
- Informally request the Fairfax County Police Springfield district supervisor consider occasionally signage, "ghost cars", and/or periodic police presence at the site to improve speed limit compliance and safety. (George Waked)

The next meeting of the Board is scheduled for 7:00pm, June 21, 2016 at Jeff Lins' home.