

**Rolling Valley Section 8-D
HOA Quarterly Board Meeting
Thurs, 3 Sep 2020**

Minutes

Location: Virtual (Zoom Meeting)

Board Members Present

Michael Graves – President

Jeff Lins – Vice President

Ruth Ann Hoel – Treasurer

Jonathan Clough – Secretary

HOA Members

Thomas Blume

Dennis Kurre

Gabi Kreuscher

Alisa Goetz

Call to Order: Michael Graves called the meeting to order at 7:02 PM.

Old Business:

- **Street Sign Purchase:** Michael Graves opened with a discussion on the option to purchase street signs to support more effective communication with the HOA members, as recommended at the last Board meeting. Mike reminded the Board about a particular model that several members had iterated on back in July that was offered at Amazon for approximately \$185. Unfortunately, it is currently out of stock, but the Board agreed we should purchase this model prior to the Annual Meeting in Nov. Michael indicated he would pursue it, and perhaps attempt to contact the vendor directly. (**Action Item**) The Board also briefly discussed potential locations for the 3 signs to optimize viewing opportunities by HOA members. ,
- **Annual Meeting:** Michael Graves proposed 16 Nov as a date to hold the next Annual HOA meeting. Shifting to later in the month avoids potential issues with Election Day events and after-effects. The Board supported this date and agreed that an in-person meeting was preferable to attempting a large-scale Zoom event. Tom Blume volunteered to locate a venue, given the likelihood that conventional venues like the Government Center and Orange Hunt Elementary School may not be open for public meetings, given COVID-19 mitigation policies. (**Action Item**) Michael reminded the Board that we would need to send out announcements via mail and email at least 30 days prior to the meeting. Jonathan Clough volunteered to draft up the announcement letter for a target release date of 15 Oct. (**Action Item**)

New Business:

- **Annual Tree Survey:** Jeff Lins inquired about this year's tree survey and when we planned to conduct it. Michael Graves indicated he planned to reach out to Freedom Tree Service in October to do the survey and provide an estimate for any work required. (**Action Item**)

Treasurer's Reports: Ruth Ann Hoel presented the financial statement through Aug 31st, reporting current reserves totaling \$13,635.06, with 5 homeowners still delinquent for their 2020 dues. The Board then discussed the way forward with respect to these problematic members. The Board agreed to attempt contact by both email and personal visits, dividing the addresses up between Tom Blume, Dennis Kurre, and Jeff Lins . Ruth Ann will provide these members with a copy of the delinquency letter she'd previously sent in late July, so they have something to hand to homeowners when they visit. (**Action Item**)

The meeting adjourned at 7:28 pm.

Action Items for the Board:

- Purchase 3 street signs for HOA communications (**Michael Graves**)
- Research and reserve a venue for the 16 Nov Annual Meeting (**Tom Blume**)
- Draft the Annual Meeting announcement letter (**Jonathan Clough**)
- Schedule the annual tree survey with Freedom Tree Service (**Michael Graves**)
- Personally contact the 5 remaining delinquent homeowners to pay their annual dues:
 - 7204 Flower Tuft (**Tom Blume**)
 - 8905 and 8912 Applecross Lane (**Jeff Lins**)
 - 7130 Sontag Way (**Dennis Kurre**)
 - 7135 Sontag Way (**Dennis Kurre**)

Attachments: Treasurer's Report attached



2020-3Q Financial
Statement for Rolling