

**ROLLING VALLEY SECTION 8-D (WINSTON KNOLLS II)
HOMEOWNERS ASSOCIATION
P.O. BOX 143
Burke, VA. 22009-0143
Web site: winstonknolls.org**

February 2, 2025

Dear Members/Friends

The HOA is in the middle of our annual mandatory dues collection. By paying your dues by 28 February 2025, you will avoid any late/penalty fees, and we want to ensure that you take advantage of this. Please see the table below and instructions for electronic payment:

Your HOA Board of Directors continues to execute our plan to incentivize all homeowners to pay their annual dues on time. This plan provides discounts for early payments, while retaining the official assessment with penalties for late payers as set forth in Article IV, Section 8 of the Declaration of Covenants.

New Delinquent Dues Process: As voted upon at our annual meeting on 17 November 2024. A proposal was presented and passed unanimously to address ongoing challenges of delinquent dues. Starting in 2025, homeowners/representative failing to pay their dues and fees/penalties by 15 March will be notified via a certified letter, warning them that failure to pay by 31 March will result in the case being handed to a collection agency. The charges for this service could exceed \$450.00 plus dues, fees/penalties and will be borne by the delinquent homeowner/ representative.

Payment Options	Pay By	Amount Due	With PayPal fees
Early payment (18% discount)	January 31, 2025	\$30.00	\$31.54
On-Time Payment (5% discount)	March 1, 2025	\$35.00	\$36.71
Official Assessment / Dues for 2025	N/A	\$36.75	
Late Payment (Dues + 6%)	After March 1, 2025	\$39.00	\$40.80
Collection Agency	After March 31, 2024	Collection Agency's Fee, +Dues/Penalties	N/A

Homeowners may pay electronically via PayPal or by mailing a check to the mailing address above. To exercise the PayPal option, please visit our website (winstonknolls.org) and click on the "Pay Dues" link in the center of the top menu bar. The amounts shown there include a small fee charged by PayPal.

We encourage all members to pay on time and take advantage of the discounts shown. Please note that in addition to the late payment charges shown above, late payers will incur additional processing fees. See the By-Laws ARTICLE XI, ASSESSMENTS as modified November 17, 2021, regarding these actions on our website.

The Board encourages all members to attend any of our quarterly HOA Board meetings and, most importantly, the annual members' meeting to voice your thoughts and concerns. If you are willing to contribute just 5 hours of your time a year, please consider joining the HOA Board of Directors to serve your community and share the HOA's statutory responsibility on behalf of homeowners.

For current Winston Knolls HOA news and information please visit our website. For any immediate questions or concerns on any community matters please address them to any board member at hoaboard@winstonknolls.org or the Board's President at hoapresident@winstonknolls.org.

Thank you!
Winston Knolls HOA Board