

**Rolling Valley Section 8-D
HOA Quarterly Board Meeting
Tuesday, 13 Jan 2026**

Minutes

Location: Dennis Kurre's home

Board Officers Present

Tom Blume – President
Dennis Kurre -- Vice President
Lisa Nelson – Treasurer
Jonathan Clough – Secretary

Board Members Present

Andrew Wilson
Sylvia Nutbrown
Gabi Kreuscher
Sharon Vtipil

Call to Order: Tom Blume called the meeting to order at 7:04 PM.

Treasurer's Report: Lisa Nelson presented the Jan 1st, 2026 Financial Statement, which reflected total income of \$353.77 and total expenses of \$19.98, leaving a balance of \$12,896.28. Lisa noted that we'd received a handful of early 2026 dues payments in the opening weeks of the year. The Board discussed updating some of the 2026 budget amounts to reflect expected increases in costs. The only other item of note was that the budgeted \$500 donation to the WKCA was being re-directed to help pay for the neighborhood shredding event planned for April 2026.

Old Business: None.

New Business:

- **Annual Assessment notices:** Tom Blume reviewed the schedule of events to kickoff the annual dues collection process, including deploying the 3 HOA signs during the weekend of 17-18 Jan and printing/stuffing envelopes for the annual mailer for those homeowners who did not provide email addresses or declined to receive the MailChimp email announcement. Tom informed the Board that he planned to hold a virtual Board meeting during the 2nd week of March to review the list of delinquent homeowners and plan to make final attempts to contact them before resorting to the collection agency referral.
- **Election of Officers for 2026:** The Board agreed to retain current officers for 2026.

Office	2025 Officer	2026 Officer
President	Tom Blume	Tom Blume
Vice President	Dennis Kurre	Dennis Kurre
Treasurer	Lisa Nelson	Lisa Nelson
Secretary	Jonathan Clough	Jonathan Clough

- Traffic Calming on Arley Drive: Approximately 40 homeowners attended the public forum in December to learn about VDOT's proposed traffic calming measures on Arley Drive. The expectation was that ballots would be published and hand-delivered to the 218 affected homeowners this spring to vote on approving the proposed measures. More than 50% of the 218 would need to support the measure in order for it to pass.
- Neighborhood Shredding Event: Tom Blume informed the Board that a local shredding event, co-sponsored by the OHECA, WKCA, and our own HOA has been scheduled for Saturday, Apr 25th at Orange Hunt Elementary School. The vendor for the service was seeking \$1,800 for the 3-hour event, but the organizations' leadership were able to negotiate and settle on a \$1,500 cost, with each organization contributing \$500 to cover it.

The meeting adjourned at 7:55 pm. The next Board meeting was scheduled for **Apr 14th, 2026**.

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Action Items for the Board:

- Create lists of Board Officer duties and step-by-step instructions for their performance:
 - Website maintenance & updates (**Jonathan Clough**)
 - HOA email list maintenance (**Lisa Nelson / Jonathan Clough**)
 - HOA member database management (**Lisa Nelson**)
 - Printing address labels for annual assessment notices (**Tom Blume / Jonathan Clough**)
 - PayPal account maintenance and website PayPal button updates (**Jonathan Clough**)